

**CONARD HOUSE, INC.**  
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**NOTICE OF BOARD VACANCY**  
May 1, 2009

**CONARD HOUSE, INC.**, a private California nonprofit corporation, gives notice that three (3) Director positions on its nine-member volunteer Board of Directors are vacant.

**OUR MISSION is to develop resources that help people self-manage mental illness.** Our focus is on the transformative resources, tangible and intangible, needed in the recovery process by adults living with severe mental illness, concurrent substance disorders, other disabilities and medical conditions. **Our promise** as staff and volunteers is to create welcoming, caring and empowering communities; to foster personal insight into illness and recovery; and to restore hope. We stand with all vulnerable San Franciscans ready to reclaim their mental health and a rightful role in their community – in an informed and accepting society.

**THE ROLE OF OUR BOARD OF DIRECTORS** is to establish and promote the Mission, its Strategic Plan for FY2007-2009, create organizational policies, set priorities, raise private funds, authorize our \$12 million operating budget, preserve corporate assets and assure the integrity of services to 1,900 annual clients.

**WE SEEK CANDIDATES** with a primary interest or expertise among the Positions listed below. External consumers of Conard House-like services provided by other organizations are encouraged to apply, pursuant to San Francisco's Non-profit Public Access Ordinance.

***Focus of Position: Development- Annual Fund Campaign***

- Provide leadership as the Co-Chair of the Conard House Annual Fund Campaign; participate in other projects and activities of the Board Marketing, Advocacy and Development Committee
- Past experience on board and development committee of nonprofit organization.

***Focus of Position: Development - 50<sup>th</sup> Anniversary Celebration***

- Provide leadership as the Co-Chair of the Conard House 50<sup>th</sup> Anniversary Celebration; participate in other projects and activities of the board Marketing, Advocacy and Development Committee
- Past leadership experience on board and development committee of nonprofit organization, especially in special events

***Focus of Position: Programs & Services - Licensed Clinician***

- Participate actively as a member of the Community Supported Self-Management Committee
- Licensed clinician with experience in mental health and/or substance use disorders and/or primary medical/chronic conditions care.

**THE BOARD'S WORK** is accomplished primarily in its monthly meetings. Regular meetings are usually held on the first Thursday of every month, from 6:00 to 8:00 p.m. Committees of the Board and four Strategic Goal Steering Committees meet regularly or as needed. Occasionally the Board convenes Special Meetings or Retreats. Attendance at meetings and retreats is an essential obligation of each Director.

**A PROSPECTIVE BOARD CANDIDATE** can be brought to the attention of the Board Development Team by providing his or her name, address, phone numbers and relevant background to Richard Heasley, Executive Director, at the address or numbers shown above.

Conard House, Inc. provides services funded by contracts with the San Francisco Department of Public Health - Community Behavioral Health Services and the San Francisco Human Services Agency, fees and rents from residents, grants from foundations and gifts from donors. Conard House strives for cultural competency as a service provider and an equal opportunity employer.